

MINUTES OF BRADFORD COMMUNITY COUNCIL MEETING

Held on Monday 13th May 2019, 6:00pm
At the Park Lane Centre

Present:

Councillor Sadaqat Ali Khan	-	Melbourne & Chair
Councillor Shah M. Khokhar	-	Marshfields
Councillor Niaz Hussain Ali	-	Parkside
Councillor Javed Khan	-	Holme Top

In attendance:

Mohammed Rafiq	-	Clerk
Imran Younas	-	Candidate for Co-option (7:00-7:15pm)
Habib Afsar	-	Candidate for Co-option (7:15-7:30pm)

1. Election of Chair

Nominations for Chairman of the Council were received for Councillor Balaal Hussain Khan and Councillor Sadaqat Ali Khan. The clerk informed the Council that Councillor Balaal would be unable to continue as Chair due to personal commitments. Councillor Sadaqat Ali Khan was the only person nominated for Chair.

This was moved by Councillor Shah Mohammed Khokar and seconded by Councillor Niaz Hussain Ali with all Councillors in favour.

Resolved – that Councillor Sadaqat Ali Khan be elected Chairman for the ensuing year.

2. Election of Vice Chair

The clerk informed the Council there were no Nominations received for the Vice Chair.

Resolved – This item was deferred to the next meeting.

3. To receive Chair's Welcome

Councillor Sadaqat Ali Khan expresses thanks to the previous Chair Councillor Balaal Hussain Khan and thanked the Community Council for nominating him as Chair.

Resolved: Councillor Sadaqat Ali Khan signed his Declaration of Office as Chair

Public Session:

There were no members of the Public present

4. To receive apologies for absence

Councillor Satnam Singh	-	Woodroyd
Councillor Balaal Hussain Khan	-	Holme Top
Councillor Shahzada Meer	-	Ripley

5. To Set up Members of the following Sub Committees:

Resolved - As many of the councillors were not present it was resolved to move this to the next meeting.

6. To receive disclosures of personal and prejudicial interest from members on matters to be considered at the meeting

None

7. To approve the minutes of the 15th April 2019 as a true and accurate record

The minutes were proposed by Councillor Niaz Hussain Ali and seconded by Councillor Sadaqat Ali Khan.

Resolved – The minutes were approved as a true and accurate record.

8. To receive declaration of acceptance of office for all Councillors

Councillor Shah Mohammed Khokar, Councillor Javed Khan and Councillor Niaz Hussian Ali signed their declaration of acceptance of office and took their seats on the Council.

Resolved: It was deemed that as Councillor Shazada Meer, Councillor Balaal Hussain Khan and Councillor Satnam Singh were not present to sign their acceptance of office form they would complete the Acceptance of Office no later than Monday 17th June 2019.

9. To make appointment to the following committees:

- Finance
- Internal Control
- Planning
- Small Grants
- Events

Resolved – This item was deferred to the next meeting as all councillors were not present.

10. To determine which Council members will be on the Bradford Trident Board

Resolved – This item was deferred to the next meeting as all councillors were not present.

11. To approve accounts 2018/19

The Finance officer presented the accounts for 2018/19 to the Council to approve.

Resolved – The accounts for 2018/19 were approved by the Council. These were proposed by Councillor Niaz Hussian Ali and seconded by Councillor Javed Khan.

12. To approve Lisa Moore as internal auditor

Resolved – Lis Moore was approved as Internal Auditor for the ensuing year. This was proposed by Councillor Javed Khan and seconded by Councillor Shah Mohammed Khokhar.

13. To approve budget 2019/20

The Finance officer presented a Budget for 2019/20 to the Council, which was proposed by councillor Niaz Hussian Ali and Seconded by Councillor Shah Mohammed Khokhar

Resolved – The budget was approved and the Council will continuously monitor the Finances.

14. To receive internal auditors report

The Chair referred the Council to the internal auditor's report for 2018-19.

Recommended – There were general recommendations on the internal auditor's report for the Council to consider.

Resolved – The recommendations were agreed by the Council and the council would begin their implementation.

15. To approve annual governance statement

The Annual Governance Statements for 2018/19 on page 4 of the Annual Return were read and confirmed by the Council ensuring that a sound system of internal control was in place. The Annual Internal Audit report on page 3 of the Annual Return had been signed by the Internal Auditor indicating that in all significant respects, the control objectives had been achieved throughout the financial year to a standard adequate to meet the needs of the Council.

Resolved - The Council approved the annual governance statement.

16. To approve annual accounting statements

The Annual Accounting Statements for the year ending 31st March 2019 in the Annual return were read to the Council who certified that they presented fairly the financial position of the Council and its receipts and payments.

Resolved – the Council approved the annual accounting statements.

17. To consider planning applications received

- Mcdonalds Restaurants Limited Rooley Lane Bradford West Yorkshire

2019.04

- 15 Oaks Fold Bradford West Yorkshire BD5 8BJ
- 18 Clough Street Bradford West Yorkshire BD5 8BG
- 12 Queensfield Drive Bradford West Yorkshire BD5 7LT
- Gordon Rhodes And Son 17 Chase Way Bradford West Yorkshire
- 252 St Stephens Road Bradford West Yorkshire BD5 7HJ
- Former Broadway Avenue Unitarian Church Hall Broadway Avenue
- Little Horton Nursery Limited 38 Little Horton Lane Bradford West Yorkshire BD5 0AL

Resolved – there were no objections to the above applications and were approved subject to the neighbours' approval.

18. To consider the following payments for approval

- Bradford Trident - £45.00
- Mrs L Moore - £40.00
- Mohammed Rafiq - £19.95

Resolved – The Council approved the above payments.

19. To appoint YLCA Branch Representatives

The clerk informed the meeting that the council can elect two members of the Council to become the YLCA branch representatives.

Resolved: It was resolved that Councillors Javed Khan and Sadaqat Ali Khan would be YLCA Branch representatives for the Council.

20. To make a decision on cooption for the remaining council vacancies

Habib Afsar and Imran Younas were invited to discuss their application and answer any questions for the 2 of the 5 vacant Co-option positions. The Council then discussed and voted.

Resolved – **Councillor Habib Afsar – appointed as Councillor for the Woodroyd Ward**
Councillor Imran Younas – appointed as Councillor for the Marshfield Ward.

The meeting closed at 7:20pm